

Arkansas

District Parent and Family Engagement Plan

This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL

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School Year
2017-2018

Superintendent
Terry Belcher

District Coordinator: Name & Email Address

Dyan Heard
dyan.heard@bobcats.k12.ar.us

Parent and Family Engagement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Dyan

Last Name
Heard

Position
Parent Center Facilitator

Enter committee members

First Name
Lee Ann

Last Name
Cheadle

Position
Walnut Ridge Elementary Principal

Enter committee members

First Name
Lindsey

Last Name
Romine

Position
Parent Center Coordinator

Enter committee members

First Name
Brooke

Last Name
Bramlett

Position
Literacy Coach

Enter committee members

First Name
Ashley

Last Name
Jones

Position
Parent

Enter committee members

First Name
Susan

Last Name
Doyle

Position
Parent

Enter committee members

First Name
Linda

Last Name
Osburn

Position
Grandparent

Enter committee members

First Name
Tonda

Last Name
Brand

Position
Parent

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

Hint

1. **REQUIRED-** Develop and disseminate district parental involvement policy.
2. **REQUIRED-** Dyan Heard, Parent Center Facilitator, will conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. Parents will be invited through our website and newsletter to attend the annual meeting in the spring to update policy for next year's Title I, Part A program.
3. **REQUIRED-** Coordinate parental involvement activities with those of other programs such as Head Start program, Reading First program, Early Reading First program, Even Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. Walnut Ridge Elementary will collaborate with BRAD Head Start to transition students to Walnut Ridge Elementary. Teachers and principal will participate in joint transition conferences, and schedule an early spring visits to the campus for pre-school students. The principal and counselor will collaborate with Head Start and ABC parents to encourage participation in Pre-Kindergarten Registration/Parent Night. The Walnut Ridge Elementary School provides parent involvement strategies for parents and students in the public and private preschool programs by providing a day for the parents and students to visit the kindergarten classrooms. Informational packets are sent home with the parents and students.
4. **REQUIRED-** Establish parental involvement contact person at each of the Title I, Part A schools. Dyan Heard, Parent Center Facilitator, and Lindsey Romine, Parent Center Coordinator, are the parental involvement contact people for the Walnut Ridge Elementary School and the Lawrence County School District.

5. **REQUIRED-** Dyan Heard, Parent Center Facilitator, and Lindsey Romine, Parent Center Coordinator, will conduct an annual review of the effectiveness of the parental involvement policy. During the spring, we will have a parent meeting to review the effectiveness of the parental involvement policy. Sign-in sheets, agenda, and minutes will be used for documentation.
6. **REQUIRED-** Develop district parental involvement committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. During the spring, we will have a parent meeting to create an updated parental involvement policy. Sign-in sheets, agenda, and minutes will be used for documentation.
7. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.
8. **REQUIRED-** Involve parents in the process of school review and improvement under Section 1116 of NCLB.

Reviewer Response:

- Attention: Changes needed!
- In Compliance

Reviewer Comments:

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

Hint

1. **REQUIRED-** Conduct ongoing site visits to observe parental involvement practices. Lee Ann Cheadle, WRES principal, and Kelly Rider, WRES Counselor, will conduct ongoing site visits to observe parental involvement practices.
2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.
3. **REQUIRED-** Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. The Parent Center will enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners.
4. **REQUIRED-** Dyan Heard, Parent Center Facilitator will ensure, to the extent possible, that information is sent home in a language and form parents can understand. All communications will be sent home in a language and form parents can understand.
5. Provide information on adult literacy training available in the community.
6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.
7. **REQUIRED-** Dyan Heard, Parent Center Facilitator, will monitor each Title I, Part A school to ensure that each school performs the following tasks:
 - Develop parental involvement policy.
 - Offer flexible meeting times.
 - Provide information to parents about the school's program, include parent information guide.
 - Develop and use the School-Parent Compact.

- The WRES Parent Center will provide training for parents in working with their child(ren) to improve academic achievement. to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. Parents will sign-in at the Parent Center so that we will have a record of their visit.

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.

10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.

11. Convene annual school meeting to inform parents of their school's participation in the development of the parental involvement policy and their right to be involved.

Reviewer Response:

- Attention: Changes needed!
 In Compliance

Reviewer Comments:

Goal 3: How will the district build the school's capacity for strong parental engagement?

Hint

1. **REQUIRED-** The WRES Parent Center will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.
2. **REQUIRED-** Assist in the development of parent engagement groups at each school. A PTO has been implemented at the Walnut Ridge Elementary School.
3. LeaAnn Cheadle, principal, will encourage the formation of partnerships between schools and local businesses that includes roles for parents.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. **REQUIRED-** Lindsey Romine, Parent Center Coordinator, will involve parents through an annual survey to improve school effectiveness. A survey is sent home to parents each year.
6. Approve reasonable and necessary expenses associated with parental involvement activities.
7. **REQUIRED-** Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. Support is given for parental involvement at the school's request

Reviewer Response:

- Attention: Changes needed!
 In Compliance

Reviewer Comments:

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

Hint

1. **REQUIRED** - Lindsey Romine, Parent Center Coordinator, will survey parents annually, including questions to identify barriers to parental involvement. A survey is sent home annually. Questions included in the survey are parent interests, if they would like to volunteer in the classroom, volunteer in the Parent Center, and suggestions to make the Parent Center more effective and efficient.
2. **REQUIRED**-Dyan Heard, Parent Center Facilitator, will provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. Parents will be invited to assist in the development of evaluations procedures and data analysis.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. **REQUIRED**- Dyan Heard, Parent Center Facilitator, will use finding from evaluation process to:
 - Make recommendations to each participating school for parental involvement policy revision.
 - Provide suggestions for designing school improvement policies, as they relate to parental involvement. Parents will be able to add input and suggestions for school improvement policies as they relate to parental involvement.
5. **REQUIRED**- Lindsey Romine, Parent Center Coordinator, will develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community.

Reviewer Response:

- Attention: Changes needed!
 In Compliance

Reviewer Comments:

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

Hint

Dyan Heard, Parent Center Facilitator, will recruit parents to serve on district ACSIP committee to develop the Title I Application.

Lindsey Romine, Parent Center Coordinator, will involve parents through a survey every other year to improve district effectiveness.

Reviewer Response:

- Attention: Changes needed!
 In Compliance

Reviewer Comments:

Your 2016-2017 district Parental Involvement Plan has been successfully updated. All of the required components are included in your plan. No revisions are needed. It can be posted to your website. A copy of the review will be e-mailed to Ms. Dyan Heard and Ms. Lindsey Romine. Please retain a copy of that review along with a copy of your 2016-2017 Parental Involvement Plan in your parental involvement documentation files. Thank you for the effort that is evident in the completion of this plan. Best regards, Dr. Mallette

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